

Royal Kingston Curling Club Anti-Discrimination, Harassment, Code of Conduct & Ethics Policy Complaint Report Form

Please save this form to your computer first, then open the saved document to complete (the data will not be saved otherwise). The completed document can then be attached in an email and sent to [RKCC Member-At-Large](#).

Complaint:

Name of Complainant: (please print)

1. Have you made a direct request to the alleged perpetrator(s) to stop the offensive behaviour?

2. How does RKCC policy, Appendix 14 – Anti-Discrimination, Harassment, Code of Conduct and Ethics Policy apply to your complaint? Please specify the section(s) that apply.

1. Discrimination 2. Harassment 3. Discipline in training 4. Sexual Harassment 5. Reprisal or Threat of Reprisal 6. Condonation

3. Do you wish the Board to consider this complaint which will need an investigation? If so, written documentation from you will be required providing the information above, and any additional evidence you wish the Board to review for your complaint.

4. In your documentation, please advise what your expectation is of the Board members. In other words, what action do you expect the Board to take to remedy your complaint?

Complaint Details:

Name of Alleged Perpetrator

Which Responsibility was Allegedly Violated as per Appendix 14, Item 14.4 of the Policy

Date(s) When Alleged Violation(s) Occurred (DD Month YYYY)

Details of the Alleged Violation(s)

Is There Evidence Available to Support the Allegation?

Submitted To:

Date: (DD Month YYYY)